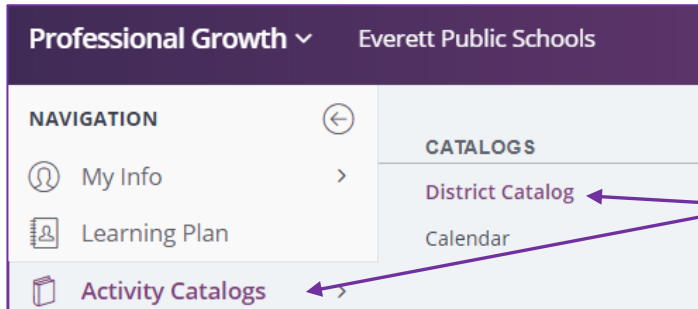




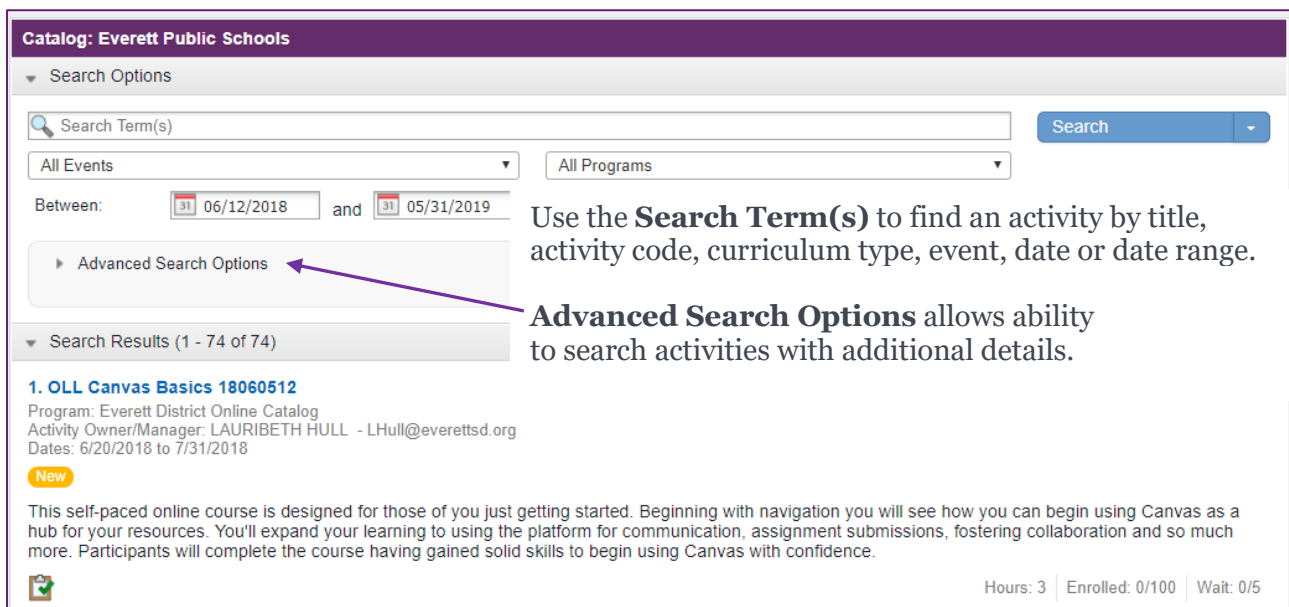
Viewing the Catalog & Registering for Activities

Professional Growth

app.frontlineeducation.com

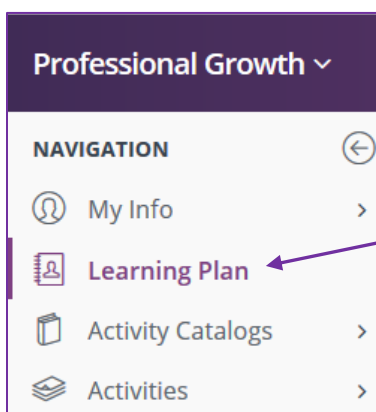


Using the left navigation pane go to **Activity Catalogs** > **District Catalog** or **Calendar** and search professional development activities.



Use the **Search Term(s)** to find an activity by title, activity code, curriculum type, event, date or date range.

Advanced Search Options allows ability to search activities with additional details.



Select **Learning Plan** on the left navigation menu to display upcoming activities, dropped/cancelled activities, completed activities and more.

Contact a Professional Growth System Operator for more assistance:

[Ingrid Stafford](#) 425-385-4114 // [Susan McCoard](#) 425-385-4127

To register for an activity, click the course title to reveal additional information and registration options. There are several possible buttons that may appear for registration. The differences are described below:

- **Sign Up Now** button - Clicking on the Sign Up Now button will immediately process the enrollment.
- **Join the Wait List** button - The activity is full, and there is a wait list. You will be added to the wait list and automatically enrolled if a seat becomes available.

After your registration is complete a confirmation message will be displayed indicating that the registration has been successful.

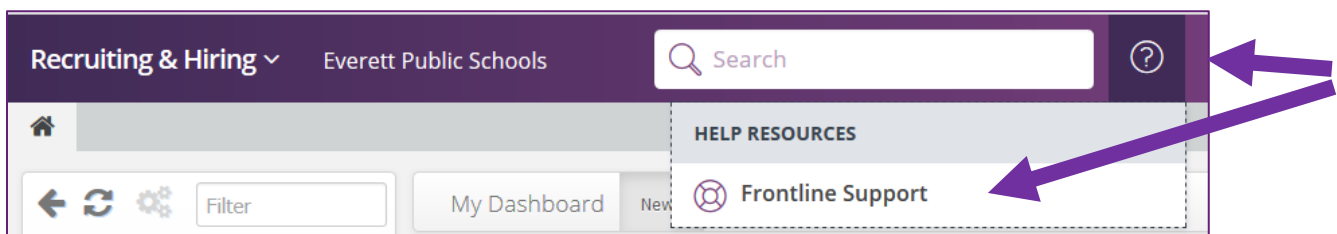
Not finding the activity you were told to look for?

There are two possible reasons that you are experiencing this issue.

1. The activity has been directed towards a certain group of users, and you may not be on that list.
2. You are using a login that is not associated with your district or has been assigned to you by your district.

If you think this is in error email the instructor or district's administrator for professional development.

Frontline support and featured resources are in the [Learning Center](#) for your convenience.



PLMS - Teacher/User

Getting Started

- ▶ Getting Started for Teachers/Users
- ▶ Popular Professional Learning Questions for Teachers & End Users
- ▶ Team Room Overview
- ▶ Using a Team Room

Login and Basic Account Information

- ▶ Insights Platform vs. Legacy for PD Users
- ▶ Contacting Support
- ▶ Transfer Information Between Districts - Transcripts
- ▶ Receiving Email Notifications
- ▶ Changing Username (Login) or Password
- ▶ Updating Account Profile Information

Portfolio

- ▶ Viewing My Portfolio

Activity Registration

- ▶ Attention Required - Fix Form
- ▶ Viewing the Catalog/Registering for Activities
- ▶ Team Room Usage
- ▶ Downloading Calendar (iCal) Entries
- ▶ Cancelling/Dropping a Request

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